



To: MEEI Research Community
From: Michael Collins, Vice President, Research Administration
Re: InfoED Implementation

Friday, April 7, 2006

MEEI will implement many of the features of InfoEd over the next year. InfoEd is the leading provider of software solutions for managing sponsored programs. Worldwide, over six hundred academic, medical and scientific institutions rely on InfoEd to support their grant and contract activity. The InfoEd suite includes: Proposal Development; Proposal Tracking; Post Award; Compliance Systems; Clinical Trials Management; and Technology Transfer modules. The company's popular funding opportunities and CV database service, SPINPlus, is also fully integrated with the administrative systems to complete the concept to closeout coverage.

The first phase is the implementation of SPIN which is the most widely used funding opportunity database in the world. SPIN contains updated funding opportunities from over 4,900 federal, non-federal, private, non profit and international sources. This module also contains SMARTS which provides a daily alert (email) of relevant new programs based on investigator profiles.

Secondly, we will implement Proposal Development and Tracking which will be our solution to the federal electronic proposal submission requirements, otherwise known as grants.gov. We will use a system to system interface to file proposals electronically. The major deadline is February 1, 2007, which is the date all R01's must be filed electronically. Please note this is federally mandated. You can find more details about Grants.gov at <http://era.nih.gov/ElectronicReceipt/>.

MEEI will also implement the Post Award Module and interface with our current financial systems to replace the antiquated Grants Tracking System (GTS). This will allow us to use a web based report writer and provide much better and timelier information.

The implementation of InfoED is a large undertaking and due to the federal submission deadlines and major issues with GTS, we are pursuing an aggressive schedule. I ask for your support during this time and look forward to suggestions and hearing your needs for this system. Your participation is important for the success of the project.

Please feel free to call me at (617) 573-3009.